

## Glass Community Association Committee Meeting

SC050904

MINUTES

Monday 9<sup>th</sup> May 2022

1930 - 2130

Present : Margo Wordie, Marc Day, Rachel Ashley, Johnathan Laird, Robin Pakeman, Frances Harrold, Eoin Harrold, Andrew Mitchell, Jamie Wilkinson, Rachel West, Jenny Sykes, Cheryl Walker, Thomas MacPherson, Robbie Laing

Apologies: Pam Ingleby, Sue Brown

1. Robbie Laing has volunteered to join the Committee, welcome Robbie.
2. **Minutes from last meeting** on 28<sup>th</sup> February, Signed by Chairman.
3. **Matters arising from 28<sup>th</sup> February.**
  - a. Window to be repaired, has now been done.
  - b. New tables, damaged ones to be destroyed/gotten rid of.
    - i. When this has been checked, we will sell those excess.
  - c. Report for Tyred & Cranky on the GCA website – CEW checking with Darren Farquar if he wants to put a report up. If no, then this will be a closed item from the 28/02 Minutes
4. **Hall & Community Consultation Update**
  - a. We are not able to get enough money for a new Hall. There are two main reasons; (1) funding from the Lottery is capped at £150k, and (2) all the funds need to be banked or confirmed before we start. Funding is mostly reduced to a variety of amounts of money spread over years, so we will now look at redevelopment of the Hall to fit with this type of funding.
  - b. We need to get on with doing some work on the hall as the funders like to see that the community are taking action. This is why the community space (opposite) can be started whilst we decide the final shape of the re-development.
  - c. The building also needs to be maintained, currently issues with a leaning gable end and a large crack at the back of the building. Work now needs to be started to make the building safe and sound. MD to agree terms and obtain a report from a structural engineer on the state of the building.
  - d. We need to insulate the building, but the building needs making sound first. Energy saving trust have been asked to come and review the building. MD to lead the visit.
  - e. MD shared several small items of work that need doing, and this can be started now.
  - f. Margo said that Peter Mackintosh did some repair work to the building a few years ago.
  - g. Consultation outcomes where clear: the Hall is tired but it is much valued by the community.
  - h. Costs of the hall are 50% heating. At the end of November 2022 then it could be up to 80% of the costs.
  - i. We need more members of the community to assist with jobs at the Hall. How do we do that?
  - j. Plan of Action: insulate the loft. Decide where we add things on. New toilets, insulate walls, rejuvenate the green room & kitchen, front entrance re-position, add a generator, replace the septic tank with a new sewage treatment tank. All subject to winning funding.

- k. Next 6 months : first task is to share plans with the community, EGM to be announced on Monday 13<sup>th</sup> June, 7.30pm.and then progress with further funding bids & remedial work.
- l. **Volunteers required for:**
- i. **Membership Manager:** to build and develop a record of people who would like to be “Friends of Glass Hall”. This would incorporate the electronic list of names but would be more than simply knowing about events, and would include people outside the catchment area.
  - ii. **Funding (small grants)** support for Rachael Ashley: grants lower than £10k will require one extra person on the fund-raising team to complete the applications (training for the person willing to do this job will be provided)
  - iii. **Community communications & engagement:** in response to the consultation questionnaire there needs to be more communication about what’s going on with the hall and this can be done in various way other than just electronic matters. How to go about this and the delivery needs a dedicated person.
  - iv. **“E” Bikes Manager:** E-bikes can be offered for hire at the hall but the exact method of doing this needs a dedicated person to look after them. This will include how to go about booking online/getting payment and giving access to the bikes without a committee member attending. How to ensure the maintenance is carried out.
  - v. **Community volunteer skills finder:** To work closely with the Membership Manager to work out what skills can be volunteered from the community, this can be trade skills but also professional skills such as marketing or man hours for jobs such as painting.
  - vi. **Fundraising drive in the community:** funding from the community will have to form part of the redevelopment costs and a volunteer is required to organise this.
  - vii. **Newsletter publisher (six monthly):** content to be collected which is relevant to the community along with events and other news. One person can collect and assemble the newsletter and with help can deliver it to each household in the catchment area.
  - viii. **Telecoms deliverer/broadband:** there is currently no internet at the hall but to accept electronic payments and for an electric car charging point to be installed and electronic access to the building there is a need to think about how we can use the internet.
  - ix. **Electronic payments** (onsite and via web): someone to find out how this can be done, select a provider and look after the account.
- m. We need to find people who will be willing to take over some of the roles that need filling.
- i. Fiona – 6 monthly newsletter
  - ii. Adam G-D offered to be the E-Bike Manager.
- n. MD Slides to be sent to the Committee
- o. Jamie shared some other funders that would be worth following up with.
- p. There was a lot of discussion about how we can re-engage the community and move them into a “Membership” rather than signed up to receive emails. What is the difference and how do we move forward on this.
- q. It was also discussed that there should be more events. To include events not just run by the committee.
- r. The Hall is used 170 days a year. We might have to start looking at charging for more events to go towards any redevelopment/maintenance. A follow-on discussion would need to be had at the next committee meeting to review costs and revenue.
- s. What does Good Engagement look like? Providing a place where everyone in the community can get together, be a community.

- t. It was agreed that funding is NOT available for a new Hall and that Marc Day would continue to carry on with the redevelopment direction that he has already been doing and has the support of the Committee to do so.
  - u. Margo Wordie and Rachael Ashley to look into the SCIO tier membership.
5. **Just Transition:** Fiona talked us through a recent meeting that some members of the community attended regarding Just Transition, this meeting included MSPs/Planning officers (<https://cabrachtrust.org/upper-deveron-just-transition/>) A copy of the Just Transition Leaflet will be sent to the wider community for their input.
6. **Website** suggested that we have a new look for our communications/website.
7. **Events Updates:**
- a. Pub/Social Night feedback, approx. 50 people attended, made £152.
  - b. Wine Tasting: 19 tickets have been sold, the capacity of 40 should be made. SB has applied for the bar licence.
  - c. Cupcake / sugar craft evening. Will go ahead and the cakes will be made available for the Jubilee afternoon.
  - d. Jubilee Afternoon Tea: small group to get together to decide on the format for this: Cheryl Walker, Fiona Hill, Frances Harrold and Margo Wordie will be meeting on 13<sup>th</sup> May.
8. **The Hall** (name): will now be known as Glass Hall
9. **Masters dissertation interviews** : Committee agreed that this could be shared.
10. AOCB
- a. Side plates & Bunting :
    - i. Margo has applied for plates for the hall
    - ii. Yes, we can hang the WI bunting up in the hall
  - b. AGM and annual accounts have been submitted
  - c. AGM for Cairnie/Glass Community Trust, 21<sup>st</sup> June 7 o'clock, everyone welcome to Cairnie Hall.
  - d. See Thru productions are re-grouping and hope to put on a Christmas Panto. There were a few new recruits after the open night. Dates to be confirmed.
  - e. Consideration of an outside building for the community space, i.e. gazebo.
  - f. Thank you to those who helped to paint the hall entrance on 30<sup>th</sup> April, Marc Day, Cheryl Walker, Brian Shanks and Tom MacPherson.
11. Date of next committee meeting, Monday 27<sup>th</sup> June, 7.30pm