

**St. Andrew's Kirk, Glass**  
Trust Members

Minutes of Meeting No. 5, 13<sup>th</sup> October 2021  
at Glass Kirk, Glass and Glebe House

Present:

E Andrews (EAA)

Pam Ingleby (PI)

Mike Taitt (MT)

1. The minutes of meeting No 4 were approved by the members.
  2. Matters arising included: (numbers taken from previous minutes).
  3. EAA stated that the registration of transfer of ownership of the church was now complete officially.
  7. Material from Marina Alexander was now in the church and available.
  8. No further information on the George Gordon legacy was forthcoming.
  11. The trust was now responsible for the electricity supply from SSE.
  13. A press release re the Glass Kirk book had been published in the Huntly Express.
3. Photographs of previous ministers and the Mort Bell and a cup inscribed "Glass" had now been received from the Huntly Parish Church and are to be displayed in the Glass Church. There is also a photograph of Sir Frederick Bridge which is intended to be hung near his memorial.
  4. The treasurer presented the report on the financial state of the charity. Following the successful applications for grants from the two local wind farm trusts, the current balance in the bank account is sufficient to allow the first stage of planning application for toilet and washroom facilities and the need for an Electrical Inspection Condition Report (see item 7 below).

The only expenditure since meeting No 4 has been an electricity bill of £103.58. The remainder of the balance of funds consists entirely of donations including one large one from a resident of Oregon USA who wishes to remain anonymous.
  5. Following the successful grant applications, Angela Dow (architect) has been instructed to start work on the planning application for the toilet and washroom facilities. Her work is expected to start by the end of October.
  6. The constitution of the charity has been altered to remove the "advancement of religion" as this is an obstacle when applying for grants and was not felt to be part of the charity's objectives. This change has been officially approved by OSCR.
  7. The need for an Electrical Inspection Condition Report (EICR) has been identified. It

is a legal requirement for buildings open to the public. Repairs are also needed to parts of the existing electrical system including replacement of outside lighting. Quotations have been obtained for this work and the trust has written to Cairnie Glass Community Trust to request that their grant award may be used towards this electrical safety work. CGCT meet on October 19<sup>th</sup> and will consider this request.

8. Any Other Business: The trust has received a letter from HMRC dated 23/9/21 stating that they do not have the required bundle of information they need to progress our application for charitable status with them needed to apply gift aid to donations. HMRC were told that they had already been sent this information and had acknowledged receipt of it in a letter dated 20/4/21. Duplicate information was sent and since this meeting we understand it has been granted and a letter is expected from HMRC to confirm this.
9. The need to recruit a fourth committee member was discussed and it was agreed that the members would make enquiries to try to resolve this need.
10. The members then moved to the church:
11. The outside items requiring attention were discussed, these included the light fittings and the cause of damp in the internal wall between the rear of the porch and the main building. It was agreed that remedial work was needed on the roof of the porch and the members undertook to do this themselves.
12. Problems with one of the windows towards the rear of the church (not a stained glass window) were discussed and it was agreed that the trust would ask someone familiar with leaded windows to give an opinion on repair costs.
13. The members then spent time discussing the arrangement of items in the church related to the history of the church and the research material therein.

There being no further business the meeting was closed and a date for the next meeting will be fixed as required.